

Messenger

1200 Forrer Blvd., Kettering, Ohio 45420
Email: office@ccc-ket.org
Website: www.ccc-ket.org

VOLUME LVII - Weekly Publication

June 15, 2009

Morning Watch
Sundays 9:00 am

Christian Education
Sundays 9:15 am

Traditional Service
Sundays 10:30 am

Fellowship Hour
Sundays 11:30 am

Church Office
Monday – Friday
9:00 am – 4:00 pm

Staff

David P. Turner
Senior Minister

Renita Lewis Whitaker
Office Manager

Anthony Shackelford
Custodian

Sue Taylor
Music Director

Dan Oliver
Bell Choir Director &
Director of Audio/Visual

Lois Sutherland
Organist

Jenny Garner
Nursery Care Provider

PHOTOGRAPY EXHIBITION & RECEPTION

Central Christian Church invites you to a Photography Exhibition and Reception this Saturday, June 20th at 4:30 p.m. in the Fellowship Hall. Photographers Eleanor Hilton, Glen and Pat Buell will display their special selection of extraordinary photographs which have earned ribbons and awards in competitions. The exhibit and reception is free and open to the public. Donations of non-perishable food items for Central Christian's Food Pantry will be accepted. For more information you may contact one of our photographers or the church office.



NEW SUNDAY SCHOOL OFFERING



The adult Sunday school class is near the conclusion of its brief study based on Adam Hamilton's World Religions and Christianity materials. Beginning on Sunday, June 28th, we will begin a more in-depth look at Islam. All are welcome. We will be using Islam: A Mosaic, Not a Monolith by Vartan Gregorian as the primary reference for our study. It is our hope and prayer that by better understanding the beliefs and practices of our Muslim brothers and sisters we will be better prepared to engage them in meaningful dialog, and that we will gain a deeper understanding of our own faith as well as current events. Books for the class are available at Amazon or you can pick them up at a local bookstore. Otherwise a few books will be available at the first class.

CONGREGATIONAL MEETING CHRUCH BYLAWS

The church bylaws, which are reviewed every four years for relevancy, have been reviewed by the Executive Board with modifications accepted. Now the bylaws must be presented to our congregation for approval. This congregational meeting has been scheduled for Sunday, July 12th immediately following the Traditional service. Included with your Messenger is a copy of the Proposed Modifications to the Bylaw. Please review for our meeting. If you have any questions, please contact Margaret Lyon at lyonvan@aol.com.



Serving In June

- Deacon Captain:** Lora Davidson
Deacons Serving: Joe Albrecht, Tammy Turner, John Willman, Don Wilcox, Shirley Wilcox, April Parcell and Randy Green.
Deacon Prep/Clean Up: Carol Strine
Acolyte: J.T. Merkle and Taylor French
Elders for Communion
June 21st Merle Kidd and Terry Sigman
June 28th David and Margaret Lyon
Lay Leaders
June 21st Catherine Green
June 28th Margaret Merkle
Fellowship Hour
June 21st Naomi Group
June 28th Worship Ministry

Wall Calendar

The wall calendar located outside of the church office lists the scheduled activities of the church ministries. To get your activity listed on the wall calendar, please contact the church office.

The Weeks Ahead

Sunday, June 21st	9:00 am	Morning Watch
	9:15 am	Christian Education Max Lucado Class Christianity/World Religions
	10:30 am	Traditional Service
Monday, June 22nd	11:30 am	Fellowship Hour
	12:30 pm	Senior Fitness Class
Tuesday, June 23rd	7:00 pm	CWF Meeting
	11:30 pm	Lydia Group
Wednesday, June 24th	7:00 pm	Elders Meeting
	12:30 pm	Senior Fitness Class
Thursday, June 25th	7:00 pm	Kettering Toastmasters
	9:30 am	Prayer Shawl Ministry

Sunday, June 28th	9:00 am	Morning Watch
	9:15 am	Christian Education Max Lucado Class Islam: A Mosaic, Not a Monolith Class
	10:30 am	Traditional Service
Monday, June 29th	11:30 am	Fellowship Hour
	12:30 pm	Senior Fitness Class
Wednesday, July 1st	12:30 pm	Senior Fitness Class
Thursday, July 2nd	9:30 am	Prayer Shawl Ministry

Messenger Summer Publication

During summer months the normal weekly Messenger will be published bi-weekly with editions on the following dates: June 29th; July 13th and July 27th; August 10th and August 24th; and September 8th. After September 8th, we will resume weekly publication.



On Vacation

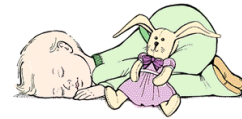
Our office manager, Renita Whitaker will be on vacation June 22nd - 26th. During her absence Molly Gross will be covering the church office.



Members & Friends

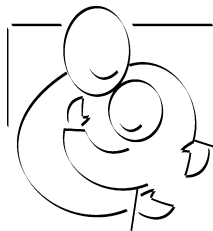
- | | |
|--------------------------------|--|
| Hospitalized | - Don Wilcox (Home) |
| Hospice Care | - Pat Farnsley (Home) |
| Home Care | Kathy Anderson
Thelma Harman
Robert and Frances Mayes
Earline Grice
Regina Kempton
Norma Kirkland
Bob and Jean Thompson
Merle and Dorothy Ryan
Doyle Ware
Lillian White |
| Autumn Health Care | - June Tate |
| Harborside Healthcare | - Eleanor McNulty |
| Liberty Retirement Home | - Ed Bausman |
| Lincoln Park | - William Warren |
| Summersville | - Marjorie Barkalow
Eugene Griffith
Marian Herron |
| Spring Creek | - JoAnn Reichbauer |
| Sterling House | - Elwood Byrckett |
| Sycamore Glen | - Anne Walters |
| Trinity | - Garnia Moses |
| Waterford Retirement | - Mary Rothenbuhler |

Congratulations



Congratulations to Craig and Cathy Sutherland who were blessed with a beautiful baby girl, Kyra Marie Sutherland on Monday, June 8th. Congratulations to grandparents Roger and Lois Sutherland.

Happy Father's Day



What to give dad for Father's Day? That is the question, isn't it? Robyn Spizman suggests that we should not ask him what he wants, instead say, "Dad, would you rather have clothing, a new watch or a camera?" If that doesn't get a response, try this: "Dad, what's the worst gift you've ever been given?" You are sure to get an earful about what he doesn't want. If you don't get any ideas from what he says, then offer him your heartfelt words of appreciation for all that he means to you and let him see the big smile on your face. "Regardless of what you give your father," says Robyn Spizman, "be sure to give him a great big hug on Father's Day and tell him you love him. That's still the best

Worshipping at Central

Sunday, June 15, 2009

Christian Education	17
<hr/>	
Nursery/Godly Play	8
Morning Watch	17
Traditional Service	<u>113</u>
Total Worship Attendance	138

You are Personally Invited.....

To help out with this year's Vacation Bible School. We need lots of volunteers to make this a success, and one of the things we often hear is "If you had asked me, I would have helped." Well - we're asking! We are expecting a larger than normal turnout this year due to the Evangelism's participation in many community parades. We don't want to turn away any kids, but we need your help to do this! If you have a day (or two, or five) to spare, we would love to have your help! VBS this year will be taking place July 20-24 from 9am to noon. We need helpers to help our group leaders move the kids from station to station and to assist with their activities. We also need people who have a dramatic/comedic flair for our daily skits on the set of Studio Go -- Central Christian's own game show! If you would like to help out, please contact Melissa Moody (626-6503 or mmoody5409@yahoo.com) or Tammy Turner (643-3011 or tammykayturner@yahoo.com).

VBS Supplies Needed

As we prepare for this year's Studio GO Vacation Bible School, we are in need of the following items to decorate the church. If you are able to provide any of these items, please let Melissa Moody know.

- White Christmas Lights
- Sheer velvety fabric
- Hula Hoops
- Tinsel
- Icicle Lights
- Spotlights
- Large coffee cans
- Play-doh
- Play-doh toys

CFW

School, Hygiene and Baby Kits

CFW needs your help by donating the following items for the service kits:

School Kits

- 19 - blunt school scissors
- 65 - 70 page spiral notebooks
- 17 - 12" rulers
- 18 - hand held pencil sharpeners
- 20 - 24 crayons (per box only)

Hygiene Kits

- 4 - hand towels
- 25 - wide tooth combs
- 14 - nail clippers
- 7 - tooth brushes
- 130 - cloth band aids

Baby Kits

(3-6 mos. sizes only)

- 2 doz. Diapers (flat cloth)
- 45 - undershirts (no onesies)
- 37 - baby wash cloths
- 40 - gowns and sleepers
- 42 - cotton or blend receiving blanket -no polyester

Church Bridge

Congratulations to John Corbin for winning the trophy for the highest average this year and to Bob Cochoy for being the most improved player. Way to go!



Dear church family,

I was overwhelmed by all the attention I received on the Sunday I was honored for my 53 years as teacher of the crusaders Sunday school class. Being teacher of that great class was certainly a labor of love. Thank you all for the cards I was given at the luncheon and also through mail. It is a privilege to be a part of this great congregation.

**In Christian love,
Rollin Hanson**

Central Christian,

Thank you to my church family or the cards all its and prayers upon my loss and subsequent health problems. Your kindness is much appreciated.

Special kudos and thanks to Central's musicians for an outstanding season and a great Music Sunday! Both Laudate Ringers and Chancel Choir were in peak form this Sunday and have done an outstanding job all year! Your dedication and commitment are commendable!

Our organist, Lois Sutherland, continues to amaze us with her outstanding service music. Dan Oliver blesses us with his leadership of the Laudate Ringers and his service in the area of sound and PowerPoint presentations, along with Rob Wheeler at the sound console.

Claudia McCall and Greg Knee provided outstanding leadership in sectionals and filling in as Chancel Choir director subs. Other special participants include Ruth Sempritt in a variety of roles including service pianist and Bethany Choristers director, and Reggie Evans as composer and adviser. A small group of choir members have also reorganized our files - Velma Fansler, John Mohr and Carol Strine have spearheaded the effort.

Our morning watch musicians faithfully perform each and every Sunday morning. They are a dedicated group comprised of individuals: Jane Bernard, Ann O'Diam and David Turner, vocalists; Randy Green, guitar; Larry Green, drums; Dan Oliver, bass and audio/visual; and Rob Wheeler, audio/visual. This is a great group and much appreciated.

And, last but not least is our church office manager, Renita Whitaker, who helps us get everything together on a daily basis.

**Thanks to all for a job well done,
Sue Taylor, Music Director**

Thoughts for the Week

*A failure is one who goes through life earning
nothing but money.*

Feed your faith and your doubts will starve to death.

*Happiness is often the result of being
to busy to be miserable.*



The Last Word...

by David P. Turner

An open letter to fathers (from one father to many): Dear Fathers, I was wondering if you have any idea what an impact you have on the lives of your children? Their eyes are on you all the time. They watch as you talk to your wife and to *your* parents. They watch as you work and play and worship. They listen to your opinions and beliefs. Whether you realize it or not, your sons and daughters are taking it all in. They are saying to themselves – even if subconsciously, “So, that is how a father/husband/man is supposed to be.”

Years ago, when my own kids were little, I taught a class on parenting. One of the chief lessons of that study has stayed with me over the years. The lesson was that new parenting techniques and philosophies are rarely the answer to raising healthier, happier children. The best way to achieve those results is by becoming healthier and happier ourselves.

In the Old Testament, God made a covenant with Abraham. He promised Abraham that if Abraham would be faithful, God would bless him and all the generations that would follow. I believe that principle is still at work today. The power of God at work in the life of one man is enough to change a family and thereby change the world.

So, fathers, recognize how important you are! You don't have to be rich or powerful or all-knowing in order to be a blessing to your children. The things that count are most often the most simple. It's like the story of the father who went to visit his son's preschool. It was a day when dads were invited to come and be introduced by their kids. When he got there, however, he was shocked to discover only a handful of fathers had shown up. Later, all the children were sitting on the floor in a circle. The teacher asked the children to tell the group something special about their fathers. One little boy said, “My father is very smart. He teaches at the college.” A little girl said, “Well, my daddy is a doctor and he takes care of lots and lots of people.” Finally, it was time for the boy to say something special about his dad. The boy looked up at his father, looked around the circle, smiled and proudly said, “My dad... my dad is here!”

On this Father's day, remember your children (and grandchildren!) are paying attention – not nearly so much to what you say as to what you do. Therefore, bring your family to worship that together we might remember the God who blesses and redeems us all. And have a Happy Father's day – you deserve it!

Proposed Modifications to By-Laws

Current Article/Section	Proposed Replacement/Modification	Purpose of Change
<p>Art III, Sec. D Quorum Ten percent (10%) of the reported active membership in the Year Book of the Christian Church (Disciples for Christ), present in person, shall constitute a quorum for the transaction of business at any and all meetings of the congregation, provided that notice of such meetings shall have been given as required by these bylaws (see Sec. E). At all meetings of the congregation each active member in good standing shall have one vote.</p>	<p>Art. III, Sec. D Quorum Ten percent (10%) of the reported active membership in the either the most recent Annual Report or Membership Roster, whichever is most current, as reported by the Membership Secretary, present in person, shall constitute a quorum for the transaction of business at any and all meetings of the congregation, provided that notice of such meetings shall have been given as required by these bylaws (see Sec. E). At all meetings of the congregation each active member in good standing shall have one vote.</p>	<p>To use the most current membership record for determining a quorum.</p>
<p>Art IV, Sec. A 1. Elders – two (2) for each 50 members of the total congregation.</p>	<p>Art IV, Sec. A 1. Elders – There shall be up to twenty-four (24) Elders serving the congregation. The Elder Board will determine the number of Elders (even number divisible by three (3)) required to carry out the Elder’s responsibilities and present this information to the Nominating Committee no later than 90 days prior to the annual meeting.</p>	<p>Simplify the determination of the number of Elders serving and untie that number from the size of the congregation.</p>
<p>Art IV, Sec. A 3. Deacons - five (5) for each 50 members of the total congregation.</p>	<p>Art IV, Sec. A 3. Deacons - There shall be up to forty eight (48) active Deacons serving the congregation. The active Deacons are considered the Deacon Board. Between the Annual Meeting and June 30th of each year the Deacon Board shall elect the Deacon Chair, who will be a member of the Executive Board.</p>	<p>To simplify the determination of the number of Deacons</p>
<p>Art IV, Sec. A 4. Junior Deacons - not to exceed one (1) for each 50 members of the total congregation. They are persons between the ages of 13 and 18 who express an interest in training for responsible church leadership. Junior deacons shall be elected for one year and may succeed themselves.</p>	<p>Art IV, Sec. A 5. Junior Deacons - Any member of the congregation between the ages of 13 and 18 who express an interest in training for responsible church service may be nominated to serve as a Junior Deacon by expressing such interest to the Chair of the Deacons, the Senior Pastor, their Sunday School teacher or Youth Fellowship Advisor, any of whom will pass their name on to the Chair of the Nominating Committee. Junior deacons shall be elected for one year and may succeed themselves.</p>	<p>Allow as many youth as possible to serve as Junior Deacons.</p>
<p>Art V, Sec. B 1. Christian Education Ministry a. The Christian Education Ministry will develop and administer an effective Christian education program for the church.</p>	<p>Art V, Sec. B 1. Christian Education - Adult Ministry a. The Christian Education–Adult Ministry will develop and administer an effective Christian education program for the adult population of the church.</p>	<p>Approximately 5 years ago, Christian Education Adult began operation with a chair for Christian education Adult so that we could better serve our adult popular. Until that time all Christian Education ministry members focused on children and youth programs</p>

<p>b. Christian education includes Sunday school, youth and adult educational opportunities, leadership training, nursery and extended care, and distribution of Christian literature.</p> <p>c. The Christian Education Ministry shall oversee the creation and administration of a committee for the operation of the church library to include books, periodicals, and audiovisuals.</p>	<p>b. The Christian Education–Adult Ministry responsibilities include offering appropriate Sunday School classes and small group experiences, training facilitators, facilitate leadership development for Ministry Chairs and others, and distribution of Christian literature.</p> <p>c. The Christian Education–Adult Ministry shall oversee the creation and administration of a committee for the operation of the church library to include books, periodicals, and computer based media and audiovisuals.</p> <p>2. Christian Education - Children & Youth Ministry</p> <p>a. The Christian Education – Children & Youth Ministry will develop and administer an effective Christian education program for the children and youth of the church.</p> <p>b. The Christian Education – Children & Youth responsibilities include offering appropriate Sunday School classes, Vacation Bible School, teacher orientation and development, children and youth fellowship programs, other educational and spiritual development opportunities, nursery and extended care services, and distribution of Christian literature for children and youth.</p>	
<p>Art V, Sec. B</p> <p>8. Christian Family Life Ministry</p> <p>a. The Christian Family Life Ministry will create and promote an atmosphere of Christian fellowship within the church family, including social events, recreation activities, receptions, and other special events.</p> <p>b. The Christian Family Life Ministry shall also provide devotional and educational materials and programs for special times in the lives and homes of our church family members.</p> <p>Art V, Sec. B</p> <p>10. Membership Ministry</p> <p>a. The Membership Ministry will foster development of a spirit of community and love within the congregation so that together each may use his/her gifts to serve the life of the church.</p> <p>b. The Membership Ministry includes organizing both new member receptions and church events, inviting and assisting our church family members to share their gifts by participating in the life of the church, and collaborating with the Evangelism Ministry to assimilate new members into the life of the church.</p>	<p>Art V, Sec. C</p> <p>3. Christian Family Life & Membership Ministry</p> <p>a. Christian Family Life & Membership Ministry will foster development of a spirit of community and love within the congregation and will create and promote an atmosphere of Christian fellowship within the church family. This will include new member receptions, social events, recreation activities, and other special receptions/events.</p> <p>b. The Christian Family Life & Membership Ministry will invite and assist our church family members to share their gifts by participating in the life of the church, and collaborating with the Evangelism Ministry to assimilate new members into the life of the church.</p> <p>c. The Christian Family Life & Membership Ministry shall provide devotional materials and programs for special times in the lives and homes of our church family members.</p> <p>d. The Christian Family Life & Membership Ministry will participate with the Membership Secretary in creating and maintaining accurate membership roles and Worship attendance records.</p>	<p>Our current bylaws did not reflect the combination of membership with evangelism as one ministry. It was determined that there is a strong relationship between the activities for membership and Christian Family Life Ministries.</p>

<p>c. The Membership Ministry will participate with the Membership Secretary in creating and maintaining accurate membership rolls.</p> <p>d. The Membership Ministry will be responsible for the name badge program.</p>	<p>f. The Christian Family Life & Membership Ministry will be responsible for the name tag program.</p>	
<p>Art V, Sec. B 16. World Outreach Ministry</p> <p>The World Outreach Ministry will stimulate service in Christian mission by creating broad and varied interests in support of congregational, denominational, and ecumenical ministries of mission.</p>	<p>Art V, Sec. C 7. Community and World Outreach Ministry</p> <p>a. The Community and World Outreach Ministry will stimulate an interest and an understanding of social concerns of our church family and act as liaison between the church and the needs of the community at large.</p> <p>b. The Community and World Outreach Ministry will stimulate service in Christian mission by creating broad and varied interests in support of congregational, denominational, and ecumenical ministries of mission.</p>	<p>For 3 years we have been working with these ministries combined.</p>
<p>Art IV, Sec. D Ministry Procedures</p>	<p>Art V, Sec. C Ministry Procedures</p>	<p>Moved for better organization</p>
<p>Art VI, Sec. D Auditor</p> <p>9. The Executive Board shall appoint or employ a competent auditor and provide for an annual audit as soon as possible after the end of the church fiscal year (December 31). The audit should include all financial records of the church treasurer and the financial secretary and the financial and property records of the Board of Trustees. The report of audit should be included in the Executive Board's annual report to the congregation</p>	<p>Art VI, Sec. D Auditor</p> <p>9. The Executive Board shall appoint or employ a competent auditor and provide for an annual audit as soon as possible after the end of the church fiscal year (December 31). The same auditor cannot be appointed or employed for more than two (2) consecutive years. The audit should include all financial records of the church treasurer and the financial secretary and the financial and property records of the Board of Trustees. The audit should verify that the church Treasurer used consecutive numbered checks in conducting business during the church year. A starting and ending check number should be included in the audit report. The report of audit should be included in the Executive Board's annual report to the congregation.</p>	<p>Added some specific practices</p>
<p>Art VII, Sec. D & E Sec. D The Pulpit Committee</p> <p>1. Upon resignation or termination of a minister the Moderator of the Executive Board shall form a pulpit committee which will consist of the following: Chairpersons (or their designees) of the Board of Elders, the Trustees, the Stewardship, Worship, and Christian Education Ministries, and one man and one woman from the congregation to be appointed by</p>	<p>Art VII, Sec. D & E Sec. D The Pulpit Committee</p> <p>1. For any vacancy in ministerial staff, the Executive Board shall appoint a pulpit committee which will consist of Chairs (or their designees) of the Elder Board, who will serve as Chair; Trustees; Stewardship; Worship; Christian Education Ministries; one Woman-at-large; one Man-at-large.</p>	<p>Reworded for clarification</p>

the Moderator with the approval of the Executive Board. The representative from the Board of Elders shall be the chairperson.

2. The committee shall be responsible for obtaining a list of recommended ministers from the Christian Church in Ohio for interviewing and evaluating candidates, selecting the best prospect considering the needs of the congregation, and for making a recommendation to the Executive Board.
3. The Executive Board shall consider the recommendation of the Pulpit Committee and, if approved by a majority (or a supermajority of the Board=s choosing) of the Board, recommend the prospective minister to the congregation.
4. The recommendation of the Executive Board must be accepted by at least a four-fifths majority of the members present and voting in a regular or special business meeting of the congregation before a call may be extended.
5. The Pulpit Committee shall continue to function until the vacancy(s) for which it was appointed is filled.

Sec. E The Salary Review Committee

1. The purpose of the Salary Review Committee shall be to review the salaries of the church's paid staff and to make specific recommendations for each member of said staff regarding his or her compensation for the following year. These recommendations shall be made annually to the Executive Board as part of the budget approval process.
2. Clergy salary recommendations shall be made after consideration of contract arrangements and
 - a. existing salary,
 - b. cost of living data,
 - c. parsonage or rental allowance provided,
 - d. experience,
 - e. overall performance of duties,
 - f. any other considerations the Committee may believe pertinent to the recommendation.
3. The Committee shall consist of:
 - a. Chairpersons (or their responsible designees) of the Board of Elders, Board of Trustees, Property, Stewardship, and Worship Ministries;
 - b. One man and one woman from the congregation to be appointed by the Moderator of the Executive Board, with the approval of said Board.

2. The committee shall be responsible for obtaining a list of recommended ministers from the Christian Church in Ohio for interviewing and evaluating candidates, selecting the best prospect considering the needs of the congregation, and for making a recommendation of one candidate to the Executive Board.
3. The Executive Board shall consider the recommendation of the Pulpit Committee and, if approved by a majority (or a supermajority of the Board=s choosing) of the Board, recommend the prospective minister to the congregation.
4. The recommendation of the Executive Board must be accepted by at least a four-fifths majority of the members present and voting in a regular or special business meeting of the congregation before a call may be extended.
5. The Pulpit Committee shall continue to function until the vacancy(s) of the ministerial staff is filled.

Sec. E The Salary Review Committee

1. This Committee shall be instituted and directed by the Executive Board at the first meeting of the administrative year.
2. The purpose of the Salary Review Committee shall be to review the salaries of the church's paid staff and to make specific recommendations for each member of said staff regarding his or her compensation for the following year. These recommendations shall be made annually to the Executive Board as part of the budget approval process.
3. Salary recommendations shall be made after consideration of contract arrangements and
 - a. existing salary,
 - b. cost of living data,
 - c. parsonage or rental allowance provided,
 - d. experience,
 - e. results of the documented performance review,
 - f. any other considerations the Committee may believe pertinent to the recommendation such as the financial condition of the church.
4. The committee will consist of Chairs (or their designees) of the Elder Board, Trustees, Property, Stewardship and Finance, who will serve as Chair, Worship, one Woman-at-large, one Man-at-large.

<p>4. The chairperson shall be the Stewardship Ministry representative or other person designated by the Moderator of the Executive Board.</p> <p>5. This Committee shall be instituted and directed by the Executive Board at the first meeting of the administrative year.</p>		
<p>ARTICLE IX - Amendments</p> <p>These bylaws may be amended, supplemented, or repealed by the assent of a two-thirds majority of the Executive Board present and voting. A written copy of the existing document and proposed changes will be provided to Executive Board members at least three weeks in advance. At its discretion, the Executive Board may bring any change(s) to the congregation for approval. In such cases, the advanced notification and two-thirds majority vote qualifications will also apply. A copy of the constitution and bylaws (including any changes) will be placed in the library so as to be available to the congregation.</p>	<p>ARTICLE IX – Amendments</p> <p>These bylaws may be amended, supplemented, or repealed by the assent of a two-thirds majority of the Executive Board present and voting. A written copy of the existing document and proposed changes must be provided to Executive Board members at least three weeks in advance. At its discretion, the Executive Board may bring any change(s) to the congregation for approval. In such cases, the advanced notification and two-thirds majority vote qualifications will also apply.</p> <ol style="list-style-type: none"> 1. When the Bylaws are amended, it will be the responsibility of the Secretary of the Executive Board to properly amend both electronic and printed copy of said Bylaws. 2. The date of the revision(s) will be recorded under Article X of this document. 3. A printed copy of the amended Bylaws will be made available to each Board Member. 4. An Electronic copy, as well as a printed copy, will be maintained by the Church Office Manager, the Moderator of the Executive Board and the Secretary of the Executive Board. 5. For historical purposes only, The Church Office Manager will file five (5) written copies and one (1) electronic copy of the outdated Bylaws in a designated file folder(s). 6. All other copies of outdated Bylaws should be destroyed. 7. A copy of the most recently amended constitution and bylaws (including any changes) will be placed in the library so as to be available to the congregation. 	<p>Reworded for clarification</p> <p>Updated into current practice</p> <p>Added some specific practices</p>